



Republic of the Philippines
PROVINCE OF MISAMIS OCCIDENTAL
Bids and Awards Committee

Capitol, Oroquieta City
Telefax # (088) 531-4618



REQUEST FOR EXPRESSION OF INTEREST
FOR
PROCUREMENT OF CONSULTING SERVICES FOR THE
ARCHITECTURAL, DETAILED ENGINEERING DESIGN AND
CONCEPTUAL DESIGN OF THE NEW DOÑA MARIA D. TAN
MEMORIAL HOSPITAL (DMDTMH)

1. The *Provincial Government of Misamis Occidental*, through the *General Funds 2019* intends to apply the sum of *Nine Million Pesos (Php. 9,000,000.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *PB-C-2020-05-620: Procurement of Consulting Services for the Architectural, Detail Engineering Design and Conceptual Design of the New Doña Maria D. Tan Memorial Hospital (DMDTMH)*. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The *Provincial Government of Misamis Occidental* now calls for the submission of eligibility documents for *Procurement of Consulting Services for the Architectural, Detail Engineering Design and Conceptual Design of the New Doña Maria D. Tan Memorial Hospital (DMDTMH) situated in Tangub City, Misamis Occidental*². Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before *June 26, 2020, 10:00 o'clock in the morning at Conference Room, BAC Office, 3rd Floor, Capitol Building, Oroquieta City, Misamis Occidental*. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. Interested bidders may obtain further information from *the Provincial Government of Misamis Occidental* and inspect the Bidding Documents at the address given below during *from Monday to Friday 8:00am to 5:00pm*.
4. A complete set of Bidding Documents may be acquired by interested Bidders starting *June 30, 2020* from the address below *upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Ten Thousand Pesos (Php. 10,000.00)*.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity,

² A brief description of the terms of reference of the Consulting Service should be provided, including outputs/deliverables, location of project, and other information necessary to enable potential bidders to decide whether or not to respond to the invitation.

provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of *Five (5) Shortlisted Consultants*³ prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

- a. *Criteria and Rating System for Short Listing:*

- i. *Qualification of personnel who may be assigned to the job vis-à-vis extent and complexity of the undertaking; (40 points)*
 - ii. *Applicable experience of the consultant and members in case of joint ventures, considering both the overall experiences of the firms or, in the case of new firms, the individual experiences of the principal and key staff, including the times when employed by other consultants; (40 points)*
 - iii. *Current workload relative to capacity. (20 points)*

6. Other conditions for the contract:

- a. *The Preparation of the Master Plan must be completed within one (1) month from the issuance of Notice to Proceed.*
 - b. *Consultant must perform and deliver the required output on architectural space planning, interior, landscape and urban design.*
 - c. *Consultant must deliver engineering services such as but not limited to structural/value engineering, mechanical, electrical, electronics, plumbing/sanitary and fire protection plan/design.*
 - d. *Consultant must perform Project Management and Consultancy tasks for the project.*
 - e. *Consultants must have prior “International Exposure” and “Experience” in Architectural Design, Detailed Engineering Design, Master Planning and/or Conceptual Design.*
 - f. *To be included in the shortlist, interested consultant must communicate his/her intent or interest in writing or through e-mail within the seven (7) calendar days publication⁴ of the procurement project in the form of the following documents:*
 - i. *Duly signed Letter of Intent/Application for Eligibility;*
 - ii. *Eligibility Documents (1 original, 2 copies)*

³ For World Bank financed contract, the short list should be six (6) Consultants.

⁴ Publication starts on June 18, 2020. Deadline for Submission is on June 26, 2020 at 10:00 am.

7. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.
 - (i) Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
8. The Procuring Entity shall evaluate bids using the *Quality-Cost Based Evaluation/Selection (QCBE/QCBS)* procedure. The Procuring Entity shall indicate the weights to be allocated for the Technical and Financial Proposals. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
9. The contract shall be completed within *one (1) month from the receipt of Notice to Proceed*.
10. The *PGMO* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

(sgd)NIDA B. MIÑOZA

Head-BAC Secretariat

Bids and Awards Committee

Province of Misamis Occidental

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(sgd)ENGR. THERESITA C. MAISOG

BAC Chairperson

CHECKLIST OF ELIGIBILITY REQUIREMENT FOR BIDDERS

Class "A"

Legal:

1. Valid PhilGEPS Platinum Membership Registration Certificate
2. In the absence of the foregoing⁵:
 - a. Registration Certificate From:
 - i. Securities and Exchange Commission (SEC) - for partnerships/corporations; or
 - ii. Department of Trade and Industry (DTI) - for sole proprietorship; or
 - iii. Cooperative Development Authority (CDA) for cooperatives.
 - b. Mayor's Permit issued by the City or Municipality where the principal place of business of the interested consultant is located;
 - c. Tax Clearance per EO No. 398, Series of 2005, as finally reviewed and approved by the BIR.

Technical:

1. Eligibility Document Submission Form accompanied by the company's Secretary's Certificate or Special Power of Attorney
2. Statement of All Government and Private Contracts Completed which are Similar in Nature
3. Duly Signed statement of all its ongoing & completed government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid. This statement must include the following information for each contract:
 - a) Whether the contract is ongoing, completed or awarded but not yet started within the relevant period
 - b) The name of the contract
 - c) The date of the contract
 - d) The amount of contract and value of outstanding contracts
 - e) The date of delivery
 - f) The end user's acceptance, for completed contracts;
 - g) Whether the contract is similar or not in nature and complexity with the contract to be bid.
4. Statement of Consultant's Nationality
5. Curriculum Vitae of Proposed Professional Staff

Class "B"

Legal:

1. Valid Joint Venture Agreement (JVA) if JV is in existence or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the event that the bid is successful.

Financial:

1. Audited Financial Statement (For the year 2018-2019) duly signed and received by the BIR.

⁵ Provided a valid certificate must be submitted after negotiations as a Post-Qualification Requirement;