



Republic of the Philippines
PROVINCE OF MISAMIS OCCIDENTAL
Bids and Awards Committee

Capitol, Oroquieta City
Telefax # (088) 531-4618



INVITATION TO APPLY FOR CONSIGNMENT

Pursuant to Provincial Ordinance No. 24-21, the **Provincial Government of Misamis Occidental** will be implementing a consignment system purposely to provide accessible and readily available drugs and medicines.

Anent, the Bids and Awards Committee (BAC), invites importers, manufacturers, suppliers, dealers and distributors registered with the Food and Drugs Administration to submit the following requirements as cited under Section 5 of the said ordinance and eligibility documents provided by the implementing Rules and Regulations of Republic Act No. 9184 otherwise known as the Government Procurement Reform Act, to wit:

1. The prospective consignor's audited financial statement, stamped received by the BIR or its duly accredited and authorized institutions for the preceding calendar year which should not be earlier than two (2) years from the date of application for accreditation;
2. SEC Registration Certificate for corporations/partnerships or relevant DTI registration certificate for sole proprietorship, or CDA for cooperatives;
3. Mayor's Business Permit from the LGU which administratively covers the consignor. In case of recently expired Mayor's Business Permit, it shall be accepted together with the official receipt as proof that the consignor has applied for renewal within the period prescribed by the concerned local government unit provided that the renewal permit shall be submitted prior to the issuance of consignment order;
4. Sworn and duly notarized statement that the prospective consignor has not been blacklisted to participate in biddings by any Government Agency, LGU or Government-Owned and Controlled Corporation (GOCC);
5. List of Drugs and Medicines that are intended to be consigned.
6. Certificate of Sole/Exclusive Distributorship;
7. Certificate of Current Good Manufacturing Practice (CGMP) issued by FDA (for manufacturers). In case the prospective consignor is not a manufacturer, its principal manufacturer's certified true copy of CGMP must still be submitted;
8. The prospective consignor must secure an FDA license to operate (LTO as importer, distributor and wholesaler for products imported from different countries or as manufacturer for locally manufactured products;
9. Tax Clearance per E.O. 398, series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR);
10. Statement of the consignor's Single Largest Completed Contract (SLCC) similar to the contract to be consigned, except under conditions provided for



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in Section 23.4.1.3 and 23.4.1.4 of the IRR of RA 9184, within the relevant period as required by the procuring entity;

11. Statement of the prospective consignor of all its ongoing government and private contracts, including contracts not yet started, if any, whether similar or not similar in nature and complexity to the contract of consignment;
12. The prospective consignor's computation of Net Financial Contracting Capacity (NFCC). However, in the case of procurement of Goods, a consignor may submit a committed line of credit from a universal or commercial bank, in lieu of its NFCC computation;
13. The prospective consignor must have a representative within Mindanao Area;
14. Platinum PHILGEPS Certificate of Registration and membership in accordance with section 8.5.2 of the Revised IRR of RA 9184; and
15. Omnibus Sworn Statement.

Prospective Consignors shall submit the following Eligibility Requirement for the eligibility screening to the BAC Secretariat's Office, 3rd Floor, Capitol Bldg., Oroquieta City during office hours from Mondays to Fridays deadline of which is until April 29, 2021. The results of the Eligibility Check may also be obtained in the Office of the BAC Secretariat.

The Provincial Government of Misamis Occidental reserves the right to reject any or all application, to annul the accreditation process, and to reject all applications any time prior to the issuance of BAC Accreditation Certificate without thereby incurring liability to the affected applicants.

Application for accreditation must be submitted in a sealed envelope in proper tabbing and address to:

DR. BENECIO L. ADONA

*BAC Chairperson
Bids and Awards Committee
Provincial Government of Misamis Occidental
Capitol Building, Oroquieta City
Misamis Occidental*

Approved:

DR. BENECIO L. ADONA

*BAC Chairperson
Bids and Awards Committee
Provincial Government of Misamis Occidental*